

Bulletin #3 (February 2012)

Introduction

CHEP 2012 is organized by Brookhaven National Laboratory (BNL) and New York University (NYU). Details can be found at the conference website <http://www.chep2012.org>.



A WLCG workshop will be held at NYU during the weekend before CHEP 2012. In addition, the CHEP organizers have agreed to host the DPHEP meeting at the same venue.

WLCG Workshop – May 19th – 20th (Saturday – Sunday)

CHEP Conference – May 21st – 25th (Monday – Friday)

DPHEP Meeting – May 24th (Thursday)

This bulletin provides updates on local arrangements and the scientific program. A 4th and final bulletin will be published in April with final updates on the scientific and social programs.

Registration

Although the early registration deadline has passed, online registration for CHEP and WLCG will be available until May 18. Because of liability issues at the conference venues, on-site registration will not be possible. All conference participants must pre-register online before coming to CHEP.

Registration covers the conference fee, welcome reception and banquet (CHEP only), respective coffee breaks (WLCG and/or CHEP), and publication of the conference proceedings (CHEP only). Discounts are available to students and BNL participants. All figures shown are in US dollars.

Please note that participation in the DPHEP meeting is only available to CHEP conference participants.

CHEP

Participant:	\$650
Student:	\$450
BNL:	\$450
Guest:	\$220

A limited number of individual tickets to either the CHEP reception or banquet will be available for purchase at the conference secretary's office during the week of the conference. The price is US \$125 per ticket, and only credit card payments will be accepted.

WLCG

Participant:	\$200
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Cancellation Policy

Confirmed conference participants may only cancel registration with a written request to chep2012@bnl.gov. A 15% cancellation fee will be charged if the cancellation request is received before April 2. No refund requests after April 2 will be honored.

Registered participants who cannot attend CHEP due to visa issues can obtain a full refund of the registration fee if a request is made before May 1. No refund requests after May 1 (for visa issues only) will be honored.

Letters of Invitation

If a registered participant requires a letter of invitation in connection with a US visa application, please contact us at chep2012@bnl.gov and provide a physical address. We will mail an official letter of invitation promptly.

Lodging

Hotel rooms and NYU dorm rooms remain available until respective deadlines (see www.chep2012.org/lodging.php for details). The LOC will be releasing room blocks at the respective deadlines to avoid any further liability on the part of the organizers. NYU dorm room reservations will not be accepted after March 15 due to contractual obligations.

City Tours

The final selection and scheduling of city tours is now available. Interested participants and companions can browse the selection and purchase tickets on www.chep2012.org/tours.php. All tours are arranged by Blue Nest Events, an event organizing company that has partnered with the LOC to manage some of the social events for WLCG and CHEP.

Scientific Program

A preliminary conference timetable can be found on the CHEP Indico page (click on “Timetable”) <http://indico.cern.ch/conferenceDisplay.py?confId=149557>. **All parallel and poster presentations have been scheduled and are available on the conference timetable.** The WLCG scientific program is managed separately. Please see <https://indico.cern.ch/conferenceDisplay.py?confId=146547> for more information.

The DPHEP scientific program is managed separately. Please see the following link for more information: <https://indico.cern.ch/conferenceDisplay.py?confId=171962>.

Poster Presentation Guidelines

Due to the large number of posters accepted for CHEP, the organizers have broken up poster presentation into two sessions. Posters accepted under tracks 3 and 4 will be presented on Tuesday, May 22, while posters accepted in tracks 1, 2, 5 and 6 will be presented on Thursday, May 24. Poster set-up days are Monday and Wednesday, and poster take-down deadline is 5 pm

on Tuesday and Thursday, respectively. For a single, one-page poster, the maximum size is 4 ft. tall by 2 ft. wide (122 cm x 61 cm). If posters are printed on standard letter (US) or A4 (Europe) sizes, then posters can be composed of 4 sheets tall x 3 sheets wide (portrait orientation) or 5 sheets tall x 2 sheets wide (landscape orientation).

Conference Proceedings

The organizers have arranged to publish the proceedings electronically in the Journal of Physics through IOP Publishing, about 2 months after the conference. All presented contributions (both oral and poster presentations) in the conference proceedings will be published. **Papers from all presented contributions must be submitted online by May 25, 2012.** Guidelines for online submission of papers are available on www.chep2012.org/submissions.php. Further updates on paper submission procedures will be posted on our website soon.

Organization

Conference Chair

Michael Ernst – Brookhaven National Laboratory

Scientific Program Committee Chair

Dirk Duellmann – CERN

Local Organizing Committee

John DeStefano, Ognian Novakov, Ofer Rind, Tony Wong – Brookhaven National Laboratory

Kyle Cranmer – New York University

Conference Secretaries

Maureen Anderson and Mariette Faulkner – Brookhaven National Laboratory

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